



德明財經科技大學

QUY TRÌNH LÀM TÀI KHOẢN VÀ LẦN ĐẦU XIN GIẤY PHÉP ĐI LÀM

BẢN TIẾNG VIỆT

QUY TRÌNH CÁC BƯỚC XIN GIẤY PHÉP ĐI LÀM

文件準備

申請人送件

學校審核

勞動部審核

核發工作證

1

CHUẨN BỊ GIẤY TỜ

- Chuẩn bị các file PDF (Hộ chiếu, thẻ sinh viên 2 mặt, mặt sau đóng dấu xác nhận của năm học hoặc giấy chứng nhận đang học tại trường 「在學證明」, thẻ cư trú, v.v..)

2

NỘP HỒ SƠ

- Đăng nhập hệ thống
- Tạo tài khoản cá nhân và điền thông tin cá nhân
- Tải lên các File tài liệu
- Xác nhận rồi nộp phí

3

TRƯỜNG XÉT DUYỆT

- Trường xét duyệt hồ sơ
- Thông báo bổ sung các giấy tờ (nếu cần)
- Gửi hồ sơ lên bộ lao động xét duyệt

4

BỘ LAO ĐỘNG XÉT DUYỆT

- Bộ lao động xét duyệt hồ sơ
- Thời gian xét duyệt từ 10-15 ngày làm việc
- Nên thường xuyên đăng nhập vào tài khoản của bạn để kiểm tra tiến độ hồ sơ

5

NHẬN GIẤY ĐI LÀM

- Có thể nhận bằng bản giấy gửi đường bưu điện về trường hoặc File điện tử tùy theo lựa chọn khi nộp hồ sơ
- Đối với bản điện tử cần phải tải xuống lưu vào máy hoặc in ra, nếu không qua 7 ngày file trên hệ thống sẽ tự động mất

Đăng nhập vào trang web này

The screenshot shows the homepage of the Workforce Development Agency's EZ Work Permit application portal. The background features a close-up of hands holding a pen over a document. The header includes the agency's logo and name in both Chinese and English: 勞動部勞動力發展署 WORKFORCE DEVELOPMENT AGENCY and 外國專業人員工作許可申辦網 EZ Work Permit. Below the header are three navigation links: 最新消息 News, 相關法規 Laws and Regulations, and 操作手冊 User Manual. A central orange box labeled "Tick chọn" has a red arrow pointing to the "Work Permit for Foreign Students, Overseas Chinese Students and Ethnic Chinese Students" button. This button is highlighted with a red border. Other buttons include: "Work Permit in accordance with Article 51 of the Employment Service Act", "Work Permit for Foreign Professional worker", "Work Permit for Foreign Students, Overseas Chinese Students and Ethnic Chinese Students", "Work Permit for Hong Kong and Macao Residents with Overseas Chinese I.D. / Work Permit Application (Hong Kong and Macao Residents with Overseas Chinese I.D. only)", "Foreign Professional Artist Work Permit", and "Work Permit for the Adult Child of a Foreign Professional".

勞動部勞動力發展署 WORKFORCE DEVELOPMENT AGENCY
外國專業人員工作許可申辦網
EZ Work Permit

最新消息 News
相關法規 Laws and Regulations
操作手冊 User Manual

Tick chọn

就業服務法第51條工作許可申請
Work Permit in accordance with Article 51 of the Employment Service Act

外國專業人員工作許可申請
Work Permit for Foreign Professional worker

僑外生工讀申請
Work Permit for Foreign Students, Overseas Chinese Students and Ethnic Chinese Students

港澳華僑聘僱許可/工作許可申請
(限持有華僑證之港澳人士申請)
Work Permit for Hong Kong and Macao Residents with Overseas Chinese I.D. / Work Permit Application (Hong Kong and Macao Residents with Overseas Chinese I.D. only)

自由藝術工作者申請
Foreign Professional Artist Work Permit

外國專業人才成年子女申請
Work Permit for the Adult Child of a Foreign Professional

學生登入 學生登入

請輸入帳號 請輸入您的帳號。

帳號：

帳號

系統密碼：

密碼

顯示密碼

驗證碼：

驗證碼

7356

重新產生驗證碼刷新驗證碼

登入登入

取消Cancel

申請帳號申請帳號

Tick chọn để
làm tài khoản
của mình

1

忘記密碼或解鎖忘記密碼或解鎖使用者帳號||

學生帳號維護 學生帳號維護||

外國專業人才工作許可申請 專業技術人員工作許可|| 自由藝術工作許可申請
外國專業藝術家工作許可||外國專業人才工作許可申請||就業服務法第
51 條僱傭僱傭許可申請||就業服務法第 51 條工作許可申請||



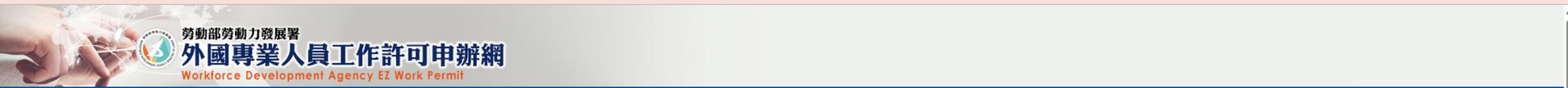
▶ 個人資料保護法及相關法令聲明

歡迎您使用勞動部勞動力發展署(以下簡稱本署)「外國專業人員工作許可申辦網」(以下簡稱本網站),本署為保護您在使用本署網路時的安全,並
Welcome to the "EZ Work Permit Website" of the Workforce Development Agency, Ministry of Labor. The Agency will protect your safety and privacy while y
processes, uses, and protects your privacy and personal information.

一、適用範圍 Scope	本聲明僅適用於本網站如何處理您使用網站服務時蒐集的個人識別資料。 本聲明不適用於本網站網頁提供其他非本署網站的網路連結,您必須參考該連結網站中的隱私權聲明。 The statement only applies to how the website processes your personal identification information while you are using the Websi
二、資料的蒐集與使用方 式 How information is collected and used	當您參與本網站之相關服務時,您所提供之資料,本署會遵循「個人資料保護法」及相關法令規定,不會將其應用在 您的個人資料採用嚴格的保護措施,只由經過授權的人員才能接觸您的個人資料,相關處理人員皆簽有保密合約如有 All related personnel have to sign a confidentiality contract. In case of breach of confidentiality contract, related personnel will t
三、資訊分享與使用 How information is shared and used	除了下列狀況外,本網站絕不會將您的個人資料揭露予第三人或使用於蒐集目的以外之其他用途: (一)法律明文規定。 (二)配合公務機關執行法定職務必要範圍。 (三)為防止他人權益之重大危害。 Except for the following conditions, the Website will not disclose your personal information to a third party or outside the purpo (1) Statutory regulations (2) Scope of statutory duties in accordance with public entities (3) To prevent others' interests from critical harm
四、自我保護措施 Self-protection measures	請妥善保管您的密碼及個人資料,不要提供給任何人。在您完成個人化服務之使用後,務必記得登出帳號。若您是與 Please keep your password and personal information private and do not provide them to anyone. After using personalized servic others from accessing your personal information, E-mail, or the entity management area.
五、聲明之修正 Amendment to the statement	本聲明將因應需求隨時進行修正,修正後的條款將刊登於本網站上,以維護您瀏覽網站的安全及相關權益。 The statement will be amended subject to needs. The amended provisions will be published on the Website to maintain your safe
六、聲明之諮詢 Consultation on the statement	若您對本聲明有任何疑問,請E-mail至:wda@wda.gov.tw。 If you have any question about the statement, please contact us by E-mail: wda@wda.gov.tw.

2

同意 apply 不同意 reject



公告公告 偵測與下載讀卡機測試與下載 相關連結相關連結 僑外生評點製作留台自評試算

學生帳戶申請 申請學生帳戶

1 ĐIỀN THÔNG TIN TÀI KHOẢN CÁ NHÂN VÀO CÁC HÀNG BÊN DƯỚI

*帳號 帳號	<input type="text"/>	Tên tài khoản bắt buộc phải có chữ cái tiếng Anh và ký tự số	Đăng nhập mật khẩu đã đặt 1 lần nữa
*密碼 密碼	<input type="password"/>	Độ dài mật khẩu ít nhất 8 ký tự, bắt buộc phải có chữ cái tiếng anh, ký tự số và ký tự đặc biệt(Ví dụ:@,#,\$,.....)	*確認密碼 重新輸入密碼 <input type="password"/> (輸入與密碼相同)
*電子郵件信箱	<input type="text"/>	Địa chỉ Email	
申請人姓名(中文) 申請人姓名(中文)	<input type="text"/>	Họ và tên tiếng Trung, bắt buộc đúng như trên thẻ sinh viên	Giới tính *性別 性別 <input type="radio"/> 男男 <input type="radio"/> 女女
*申請人姓名(英文) 申請人姓名(英文)	<input type="text"/>	Họ và tên tiếng Anh	Quốc tịch *國籍 國籍 <input type="text"/>
*護照號碼 護照號碼	<input type="text"/>	Mã số hộ chiếu (如果您已更新護照, 請在此輸入舊護照號碼。請同時上傳您的新舊護照, 我們稍後會更新您的護照號碼。)	Thời hạn hộ chiếu *護照號碼有效期限 護照效期 <input type="text"/> (公元 yyyy/MM/dd)
*統一證號 UI號	<input type="text"/>	Mã số thẻ cư trú (若您變更過統一證號, 請於申請工作許可時備註新統一證號並上傳舊護照證及新護照證, 本部將於審核時一併更新您的統一證號。若您來台就讀語言中心, 尚無居留證, 請先向移民署申請統一證號。請依ARC填寫UI號碼。)	*出生年月日 出生日期 <input type="text"/> (公元 yyyy/MM/dd)
*就讀學校 就讀學校	<input type="text"/>	查詢學校 學校搜尋 <input type="text"/> Tìm tên trường học của bạn 「001161德明財經科技大學」 (各負責學校的辦公室。)	Ngày, tháng, năm sinh <input type="text"/>
*身分別身份	外國留學生-學士(4年制) 外國學生-四年制大學 <input type="checkbox"/>	Thân phận sinh viên	
*連絡電話 電話號碼	<input type="text"/>	Số điện thoại	

海青班學生。符合下列條件之一：

- 一、符合《中華人民共和國香港、澳門居民來華留學管理辦法》規定的高中以上學歷在學學生。
- 二、參加華僑科技進修班之學生。
- 三、外國留學生：須符合「外國學生來台就學辦法」之學生，包含大專院校生、就讀大專院校附屬設語中心、交換學生。外國學生來台就學規定所列之外國學生，包括來台求學之學生、來台院校語言中心學習中文者及交換生。

1867 重新產生驗證碼 刷新驗證碼

2 Nhập mã xác nhận

Tick chọn

3 確定 確認 取消 取消

系統訊息

新增成功 Added successfully!

4 OK

▶ 學生帳號申請 Applying for a Student Account

Kiểm tra lại 1 lần nữa thông tin cá nhân của bạn sau đó tick vào 1 → 3

學生帳號申請 Application of student account

*帳號 Account number	<input type="text" value="A*****"/>	(需包含英文和數字 Containing English letter and number)		
*密碼 Password	<input type="password" value="....."/>	(密碼長度至少8碼,並需符合英數+特殊符號 Password is required to be at least 8 characters with letters, numbers and special symbols)	*確認密碼 Re-enter password	<input type="password" value="....."/> (輸入與密碼相同 The entering is identical with password)
*電子信箱 Email	<input type="text" value=".....@gmail.com"/>			
申請人姓名(中文) Name of applicant (Chinese)	<input type="text" value="陳美麗"/>	(應與學生證相同 Shall be in accordance with your name on student ID)	*性別 Gender	<input type="radio"/> 男 Male <input checked="" type="radio"/> 女 Female
*申請人姓名(英文) Name of applicant (English)	<input type="text" value="TRAN MY LE"/>		*國籍 Nationality	<input type="text" value="033"/> <input type="text" value="越南"/> <input type="text" value="VIET NAM"/> <input type="button" value="國籍查詢 Nationality search"/>
*護照號碼 Passport number	<input type="text" value="P12345678"/>	(提示:若您更換護照,請先使用舊護照號碼申請帳號,並於申請案件時將舊護照及新護照上傳至護照資料夾,本部將於審核時一併更新您的護照號碼。)(If you had renewed your passport, please enter your old passport number here. Upload both of your new and old passports and we will renew your passport numbers later on.)	*護照號碼有效期限 Validity of passport	<input type="text" value="0000/00/00"/> (西元 yyyy/MM/dd)
*統一證號 UI number	<input type="text" value="A....."/>	(提示:請依居留證填寫統一證號,若您變更過統一證號,請於申請工作許可時備註新統一證號並上傳舊居留證及新居留證,本部將於審核時一併更新您的統一證號。若您來臺就讀語言中心,尚無居留證,請先向移民署申請統一證號。Please fill in the UI number according to the ARC. If you have changed your UI number, please note the new UI number when applying for a work permit and upload both the old and new ARC. The Ministry of Labor will update your UI number when reviewing. If you are studying in a language center in Taiwan and do not have an ARC, please apply for the UI number to the National Immigration Agency first.)	*出生年月日 Date of birth	<input type="text" value="0000/00/00"/> (西元 yyyy/MM/dd)
*就讀學校 School attended	<input type="text" value="001161"/> <input type="text" value="德明財經科技大學 Tab"/> <input type="button" value="學校查詢 School search"/>	(提示:若清單中沒有學校資料,請先洽學校承辦單位 Please contact the school office responsible if you can't find your school on the list.)		
*身分別 Identity	<input type="text" value="外國留學生-學士(4年制) foreign students - 4-year universities"/>			
*連絡電話 Phone number	<input type="text" value="090"/>			

確認視窗 Window confirm

請確認是否儲存? Do you wish to save the data?

1

系統訊息

新增成功 Added successfully!

2



外國專業人員工作許可申辦網

Workforce Development Agency EZ Work Permit

公告 Announcement 檢測與下載 CardReaderTest and Download 相關連結 RelatedLinks 僑外生評點制留臺自評試算

學生帳號申請 Applying for a Student Account

學生帳號申請 Application of student account

*帳號 Account number(英文 English)	<input type="text"/>		
*電子信箱 Email	<input type="text" value="@gmail.com"/>		
申請人姓名(中文) Name of applicant (Chinese)	<input type="text"/>	(應與學生證相同 Shall be in accordance with your name on student ID)	*性別 Gender <input type="text"/>
*申請人姓名(英文) Name of applicant (English)	<input type="text"/>		*國籍 Nationality 033 <input type="text" value="越南"/> <input type="text" value="VIETNAM"/>
*護照號碼 Passport number	<input type="text"/>		*護照號碼有效期限 Validity of passport <input type="text"/>
*統一證號 UI number	<input type="text"/>		*出生年月日 Date of birth <input type="text"/>
*就讀學校 School attended	<input type="text" value="德明財經科技大學"/>	(提示: 清單中若沒有學校資料, 請先洽學校承辦單位 Please contact the school office responsible if you can't find your school on the list.)	
*身分別 Identity	<input type="text" value="外國留學生-學士(4年制) foreign students - 4-year universitie"/>		
*連絡電話 Phone number	<input type="text"/>		

3

Vào lại trang Web của bộ lao động, đăng nhập tài khoản đã đăng ký thành công

1

ezwp.wda.gov.tw/wcfonline/wSite/Control?function=IndexPage

勞動部勞動力發展署 WORKFORCE DEVELOPMENT AGENCY
外國專業人員工作許可申辦網
EZ Work Permit

最新消息 News
相關法規 Laws and Regulations
操作手冊 User Manual

就業服務法第51條工作許可申請
Work Permit in accordance with Article 51 of the Employment Service Act

外國專業人員工作許可申請
Work Permit for Foreign Professional worker

僑外生工讀申請
Work Permit for Foreign Students, Overseas Chinese Students and Ethnic Chinese Students

港澳華僑聘僱許可/工作許可申請
(限持有華僑證之港澳人士申請)
Work Permit for Hong Kong and Macao Residents with Overseas Chinese I.D. / Work Permit Application (Hong Kong and Macao Residents with Overseas Chinese I.D. only)

自由藝術工作者申請
Foreign Professional Artist Work Permit

外國專業人才成年子女申請
Work Permit for the Adult Child of a Foreign Professional

2



4

學生登入 Student Login

請輸入帳號 Please enter your account.

帳號 : Account **Nhập tài khoản**

系統密碼 : Password **Nhập mật khẩu**

顯示密碼

驗證碼 : Verification Code **Mã xác nhận**

5775

重新產生驗證碼 Refresh Verification Code

登入 Sign In

取消 Cancel

申請帳號 Apply for an account

忘記密碼或解鎖 Forgot Password or Unlock a user account ||
學生帳號維護 Student Account Maintenance ||

外國專業人員工作許可申請 Work Permit for Professional Workers ||
自由藝術工作者申請 Foreign Professional Artist Work Permit ||

系統訊息

登入成功 Login successful

5

OK

Tick chọn vào các ô khung đỏ bên dưới

[260_學生案件管理_260_Student Application Management](#)

1

[261_行動裝置檢視專區](#)

[公告 Announcement](#) > [005_最新訊息Latest News](#)

最新訊息 latest news

系統公告/新聞	發佈日期 release	標題 title
系統公告system announcement	111-08-29	為強化資訊安全保護措施，自111年8月15日起禁止來自中國大陸、香港、澳門及俄羅斯等國家或地區之IP連接本部『外國專業人員工作許可申辦網』。

Records from 1 to 1 of 1

[案件管理 Application Management](#) > [260_學生案件管理 Student Application Management](#)

高中及大學應屆畢業生（含延畢生）許可期限至同年 6 月 30 日止。

但有下列情事之一，得延長許可期限至 9 月 30 日：

- (1) 應屆畢業生或延畢生有暑修或延畢之需要，由學校或（系）所出具相關證明。
- (2) 僑外生若考取大學或研究所，加附由錄取學校出具該生已完成報到手續之證明文件。

The validity of permit for new graduate of high school and university (graduate with postpone graduation included) is 30 June at the year.

However, it can be extended to 30 September for one of the following events:

- (1) New graduate or graduate with postpone graduation requires summer courses or postpone graduation with relevant certificate issued by the school, department or institute.
- (2) Those overseas Chinese, ethnic Chinese and foreign students who were admitted to graduate school shall attach certificate relevant to registration by the school.

請注意！撤回申請係指放棄本次申請案，撤回申請後審查費不予退還，如欲再次申請，須重新繳交審查費。若您想修改申請資料或重新上傳文件，請聯絡案件承辦人將案件退回，勿使用本功能。

Attention! Cancellation of the application refers to the abandonment of this application. The examination fee will not be refunded after the application is cancelled, and you must pay the examination fee once more if you want to apply again.

Supposing you want to modify the application information or re-upload the file, please contact the case undertaker to return the case. Do not use this function.

案件申請列表 list of application

新增申請案件 add application

新增資料變更申請案

紙本申請案線上補件(陳述意見)作業

案件序號	功能連結	收文文號	勞動部收文日期 The	英文姓名 English	申請項目 application type	公文領取方式 Ways	申請狀態	案件狀態	建立日期	學校審核送出日期	案件審查
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Tick chọn vào các ô khung đỏ bên dưới

▶ 案件管理 Application Management > 260_學生案件管理 Student Application Management

約定同意收受電子公文

Agreement on Electronic Service

本部依電子簽章法規定，於取得您「同意」後，就您於本申辦網所辦理之工作許可申請案件，經本部核准後，將以電子公文方式送達許可函，並自發文日起以電子郵件通知您領取電子公文，您得於發文日起8個日曆天內自行至本申辦網領取電子公文，並以本申辦網所記錄您登入系統後按下「領取電子公文」按鈕之系統時間為電子公文之送達時間，並自次日起算法定期間，惟不予核發工作許可時，仍將以紙本文書寄發；逾期未領件者，系統將關閉「領取電子公文」功能，本部逕改以紙本文書寄發許可函。

如您「不同意」以電子公文方式送達許可函，則您於本申辦網所辦理之工作許可申請案件，經本部核准後，將以郵寄方式寄發紙本文書許可函。

According to Electronic Signatures Act, through online application, the work permit issued will be sent in electronic official document with your consent. An email will be sent when the permit is issued to inform you to collect the permit, and you have to collect the permit online within eight days. The time of the electronic service shall be deemed as the time recorded by system when you log in the system and click "download the official document". The statutory period therefor shall begin to run from the date following the day on which such electronic documents are downloaded. Nevertheless, in the case where the application is rejected, the official document will be sent by post, and if you fail to download the electronic documents within eight days, the Ministry will take down the electronic documents and deliver the official documents in hard copy by registered mail.

If you do not agree to the electronic service, the work permit will then be sent in hard copy by registered mail.

1

同意agree

不同意disagree

系統訊息

案件新增成功!提醒您，儲存後自
案件修改日起保存七日! Add new
application!Saved application
without submission only kept for
7 days!

2

OK

建議使用 Chrome

請將螢幕解析度設定為 1920*1080 將可得到較佳的效果。

申請指定客服專線：(02)8995 6000

勞動力發展署服務地址：24219 新北市新莊區中平路439號南樓4樓

有關申請案件之訂、補正疑義，請逕洽訂、補正通知所載承辦人員。

Suggest to use Chrome

Please set your screen resolution at 1920*1080 for a better effect.

Telephone of Workforce Development Agency：(02)89956000

Address of Workforce Development Agency：4F, South Building, No. 439, Zhongping Rd., Xinzhuang Dist., New Taipei City 24219

In the case where the application has been returned for revision/correction, please contact the officer as shown in the notification message to inquire.

隱私權及資訊安全政策

線上系統電話服務時間：週一至週五 上午8時30分至12時00分，下午13時30分至17時30分

線上系統客服專線：0800-881-339 預約回電服務

線上系統客服電子信箱：ezwp@wda.gov.tw

Online System Telephone Service Hours：8:30 to 12:30 and 13:30 to 17:30, Monday to Friday

Online System Customer Service Hotline：0800-881-339

Online System Customer Service E-mail:ezwp@wda.gov.tw

Address of Workforce Development Agency：4F, South Building, No. 439, Zhongping Rd., Xinzhuang Dist., New Taipei City 24219

Tick chọn vào các ô khung đở bên dưới

▶ 案件管理 Application Management > LX011100E 學生案件管理 Student Application Management



個人基本資料 personal information

申請人姓名(中文) Name of applicant(Chinese)	阮	修改個人基本資料 Edit personal profile
申請人姓名(英文) Name of applicant(English)	NGUYEN	修改個人基本資料 Edit personal profile
性別 Gender		修改個人基本資料 Edit personal profile
國籍(地區) Nationality (or region)	(033) 越南 VIET NAM	
護照號碼 Passport number	(提示: 若您更換過護照, 請先使用舊護照號碼申請帳號, 並於申請案件時將舊護照及新護照上傳至護照資料夾, 本部將於審核時一併更新您的護照號碼。If you will renew your passport numbers later on.)	
統一證號 UI number	(提示: 若您變更過居留證號, 於申請案件時備註並將舊居留證及新居留證上傳至居留證資料夾, 本部將於審核時一併更新您的居留證號!)	
出生年月日 Date of birth		修改個人基本資料 Edit personal profile
聯絡電話 Phone number		修改個人基本資料 Edit personal profile

Xác nhận lại tất cả thông tin cá nhân. Nếu thông tin đều đúng hết thì bấm chọn 「下一步」

[資料暫存 save application](#) [離開\(不儲存\) Discard and leave the page.](#) **1** [下一步 next step](#)

確認視窗 Window confirm

請確認是否儲存? Do you wish to save the data?

2 [確認 Yes](#) [取消 Cancel](#)

ĐIỀN THÔNG TIN CÁ NHÂN VÀO CÁC HÀNG BÊN DƯỚI

案件管理 Application Management > LX011200E 學生案件管理 Student Application Management



學校就讀資料 school information

* 標記者為必須填寫的欄位 mark must not be empty

就讀學校 School attended	德明財經科技大學 Takming University of Science and Technology			修改個人基本資料 Edit personal profile
* 日夜別 Day/Night	日間部 Day School	Tick chọn 日間部	<input type="checkbox"/>	
* 系別 Faculty	: <input type="text" value="Điền ngành học"/>			
身分別 identity	外國留學生-學士(4年制) foreign students - 4-year universities			修改個人基本資料 Edit personal profile
* 年級 year	大學(4年制) 4-year university	Chọn大學 (4年制)	<input type="checkbox"/>	年級 year <input type="text" value="4"/> 年 year
	預定修業年限欄位填寫說明：請依您所就讀系所學制詳實填列本欄位，例如學士4年制者，本欄位請填寫4，特殊學制如醫學系6年制者，則請填寫6。 請注意！本欄位之填寫將影響許可期間之核定，請務必確實填寫。 Attention! The filling of this field will affect the approval of the permit period. Please fill it in truthfully.			大學(4年制) 4-year university <input type="checkbox"/> <input type="text" value="4"/> 年級 year <input type="text" value="4"/> 年 year 預定修業年限 expected study years <input type="text" value="4"/> year Học kỳ 1: 上學期 Học kỳ 2: 下學期 Chương trình học mấy năm?
* 學校校區所在地址 School Address	<input type="text" value="114"/>	<input type="text" value="臺北市"/>	<input type="text" value="內湖區"/>	<input type="text" value="環山路一段56號"/>

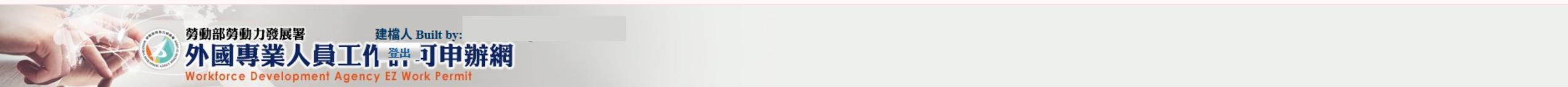
上一步 previous 案件暫存 save application 離開(不儲存) Discard and leave the page. 下一步 next step

確認視窗 Window confirm ✕

請確認是否儲存？ Do you wish to save the data?

確認 Yes

取消 Cancel



案件管理 Application Management > LX011500E 學生案件管理 Student Application Management



工作許可申請資料 application form of work permit information

「*」標記者為必須填寫的欄位 mark must not be empty

申請類別 application category	外國留學生 foreign students 若申請類別錯誤請於[學生個人資料維護]身分別做更正 If the application category is mistaken, please go to Student Personal Information Maintenance to change the Identity.	修改個人資料 Edit personal profile
申請類別適用對象 applicable object of application category	您須為依「外國學生來臺就學辦法」且就讀於公立或已立案私立大專校院之外國留學生。 You are foreign student, as referred to in Subparagraph 1 of Article 50 of The Act, and shall conform to the qualifications as set forth in the Regulations on Foreign Students Enrolled in Schools in the Republic of China.	
*申請項目 application type	工作許可 work permit <input checked="" type="checkbox"/> Chọn 工作許可	
*申請許可期間 Application time	Thời hạn của thẻ Từ ngày/tháng/năm (西元yyyy/MM/dd) 至 Đến ngày/tháng/năm (西元yyyy/MM/dd) Bắt đầu từ thời gian xin (自申請日期起) (stand for one year maximum) Năm/09/30	Lưu ý: Thẻ đi làm được phép xin thời hạn 1 năm nhưng tính theo năm học, do trường Đại học Kỹ thuật Tài chính Đức Minh bắt đầu tính năm học mới vào kỳ mùa Thu, nên nếu bạn nhập học vào kỳ mùa Xuân vẫn thuộc vào năm học của kỳ mùa Thu nên thẻ đi làm của bạn phải nhập thời hạn xin đến là: Năm/09/30 của năm sau. (Ví dụ: 114/10/1 – 115/9/30 115/2/23 – 115/9/30)
*工作許可公文領取方式 Way of receiving the official document	<input type="radio"/> 電子公文 Electronic official document <input checked="" type="radio"/> 郵寄學校 Delivery (to the school) <input type="radio"/> 親自領取 Pick up in person	Công văn điện tử Thư gửi về trường Tự đến bộ lao động nhận
備註 Memo		

Tick chọn vào hình thức bạn muốn nhận giấy đi làm

若為親自領件者，約定取件人應列印親自領件回條(申請書頁面下方處)並黏貼約定取件人身分證(護照或居留證)正、反面影本，於系統指定日期內至本部領件櫃台(臺北市中正區中華路一段39號10樓)取件。倘於指定期限內未親自領取者，本部將以掛號寄出。

To those who intend to collect the document in person, the designated pick-up person shall pick up the document at the Ministry's pick-up desk (10F., No.39, Sec. 1, Zhonghua Rd., Zhongzheng Dist., Taipei City) with the pick-up receipt printed out from the online application system (at the bottom of application webpage) and attached with photocopies of the front and back sides of the pick-up person's identification card (or passport or resident card). The pick-up procedure shall be completed within the date designated by the system or the document will be sent by registered mail."

Điền thông tin xong chọn 「下一步」

確認視窗 Window confirm ✕

請確認是否儲存? Do you wish to save the data?



應備文件上傳 upload file

檔案格式 file format : PDF(單一PDF檔案上傳大小限制 : 5Mb)

有關應備文件之檢附，請至外國人在臺工作服務網查詢 (網址：<https://ezworktaiwan.wda.gov.tw>；首頁>一般外國專業人士在臺工作)，或電洽客服人員 (電話：(02)8995-6000)；至訂、補正疑義，請逕洽訂、補正通知所載承辦人員。
文件上傳後於送出前，得予刪除，惟前次送審時已上傳文件，不得刪除。 After the file is uploaded, it may be deleted before it is sent. However, the file that has been uploaded during the previous submission cannot be deleted.

應備文件 documents for application	檔案 file
護照影本(此為應備文件) Photocopy of Passport(Documents required)	<p>請選擇檔案 please select file</p> <p> 護照.pdf(刪除delete)</p>
學生證影本 Photocopy of student ID card	<p>請選擇檔案 please select file</p> <p> 學生證正面.pdf(刪除delete) 學生證背面.pdf(刪除delete)</p>
居留證正反面影本 Front and back photocopy of the resident certificate	<p>請選擇檔案 please select file</p> <p> 居留證正面.pdf(刪除delete) 居留證背面.pdf(刪除delete)</p>
學習語言課程成績證明 Documentation of language courses' grades	<p>請選擇檔案 please select file</p>
教育部專案核准證明 Ratified certification of Ministry of Education	<p>請選擇檔案 please select file</p>
其他(含學校要求文件) Others (including school required documents)	<p>請選擇檔案 please select file</p>

Tải File hộ chiếu

Tải File thẻ sinh viên 2 mặt; Nếu sinh viên mới nhập học chưa có thẻ sinh viên bạn có thể tải file “Chứng nhận đang học” 「在學證明」

Tải File thẻ cư trú 2 mặt (trước và sau của thẻ)

Giấy tờ khác(bao gồm các giấy tờ nhà trường yêu cầu nếu cần)

上一步 previous 資料暫存 save application 離開(不儲存) Discard and leave the page. 下一步 next step

確認視窗 Window confirm

請確認是否儲存? Do you wish to save the data?

確認Yes 取消Cancel

Phương thức thanh toán phí xin giấy phép đi làm

Có thể sử dụng các phương thức sau đây

1



Thanh toán qua bưu điện

2



Chuyển khoản qua ATM

3



Chuyển khoản bằng App 「台灣Pay」

Thanh toán qua bưu điện

Đến bưu điện tìm lấy trang 「郵政劃撥儲金存款單」 và điền theo như mẫu, điền xong đưa cho nhân viên bưu điện và phí 100 Đài tệ

3-04-43-04 郵政劃撥儲金存款單 Postal Giro Deposit Slip	
A/C NO. 1 9 0 5 8 8 4 8	金額 Amount 1 0 0
通訊欄 Remark (限填本次款項用途)	收款戶名 Beneficiary's Account 勞動部勞動力發展署聘僱許可收費專戶
	存款別 <input type="checkbox"/> 他人存款 <input type="checkbox"/> 本戶存款
	姓名 (寄款人) Applicant Họ và tên tiếng Trung
	地址 Address Địa chỉ
	電話 Tel NO. Số điện thoại
	主管:
虛線內備供機器印錄用請勿填寫	

◎寄款人請注意背面說明 ◎本收據由電腦印錄請勿填寫 郵政劃撥儲金存款收據
收款帳號戶名 (A/C NO.)
存款金額 (Amount)
電腦紀錄
經辦局收款章戳

Nhân viên bưu điện chuyển tiền xong sẽ đưa lại cho bạn phần này

Thanh toán qua bưu điện

?function=CaseFlow&cas_sn=11400091662&cas_seq=1



勞動部勞動力發展署

建檔人 Built by:

外國專業人員工作許可申辦網

Workforce Development Agency EZ Work Permit

公告Announcement 基本資料維護Basic Information Maintenance 案件新增及管理New Application and Management 檢測與下載CardReaderTest and Download 相關連結Related Links

案件管理 Application Management > LX011900E 學生案件管理 Student Application Management

Step1.

個人基本資料

Personal information

Step2.

就讀學校資料

School information

Step3.

工作許可申請資料

Application form of
work permit
information

Step4.

應備文件上傳

Upload file

審查費資料 examination fee

「*」標記者為必須填寫的欄位 mark must not be empty

*繳費方式 Payment 郵局繳費 payment by post office ATM繳費 payment by ATM 台灣Pay繳費 payment by Ta

郵局繳費 payment by post office

案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。

Application fees are non-refundable once the case is received by the Ministry of Labor. Please

劃撥戶名：勞動部勞動力發展署聘僱許可收費專戶，劃撥帳號：19058848

Remittance account: Special Account for Employment Approval of Workforce Development.

交易日期 remittance date

1140617

? 請輸入民國年月日，例1090101。

Please enter the date in ROC era, for example 1090101.

交易局號 post office of remittance

0000462

輸入郵政劃撥收據編號

000253

請注意：郵政劃撥收據編號請填後七碼，並請詳細看完圖示說明，才能方便您順利作

審查費金額 amount of examination fee

100

◎寄款人請注意背面說明
◎本收據由電腦印錄請勿填寫

郵政劃撥儲金存款收據

19058848

勞動部勞動力發展署聘僱許可
費專戶

收款帳號戶名(A/C NO.)

\$100.00

存款金額 (Amount)
00000462 114/06/17 11:04:29

000253 195 724271

他人不扣手續費



經辦局收款章戳

Ngày đóng tiền tại bưu điện

Cục bưu điện giao dịch

Nhập 7 số cuối biên lai đóng tiền

7 digits on the remittance receipt and read the instructions on the diagram carefully to complete the entire procedure

上一步 previous

案件暫存 save application

離開(不儲存) Discard and leave the page.

下一步 next step

Thanh toán qua bưu điện

審查費資料 examination fee

「*」 標記者為必須填寫的欄位 mark must not be empty

*繳費方式 Payment 郵局繳費 payment by post office ATM繳費 payment by ATM 台灣Pay繳費 payment by Taiwan Pay

郵局繳費 payment by post office

案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。
Application fees are non-refundable once the case is received by the Ministry of Labor. Please contact the
劃撥戶名：勞動部勞動力發展署聘僱許可收費專戶，劃撥帳號：19058848
Remittance account: Special Account for Employment Approval of Workforce Development Agency, M

交易日期 remittance date



請輸入民國年月日，例1090101。

Please enter the date in ROC era, for example 1090101.

交易局號 post office of remittance



輸入郵政劃撥收據編號



enter receipt number of postal remittance

請注意：郵政劃撥收據編號請填後七碼，並請詳細看完圖示說明，才能方便您順利作業!Please n

審查費金額 amount of examination fee

上一步 previous

案件暫存 save

勞動部勞動力發展署
外國專業人員工作許可
申辦網
Workforce Development
Agency EZ Work Permit

建議使用 Chrome

請將螢幕解析度設定為 1920*1080 將可得到較佳的效果。

申請規定客服專線：(02)8995 6000

勞動力發展署服務地址：24219 新北市新莊區中平路439號南棟4樓

有關申請案件之訂、補正疑義，請與洽訂、補正通知所職承辦人員。

Suggest to use Chrome

Please set your screen resolution at 1920*1080 for a better effect.

Telephone of Workforce Development Agency：(02)89956000

Address of Workforce Development Agency：4F, South Building, No. 439, Zhongping Rd., Xinzhuang Dist., New Taipei City 24219

In the case where the application has been returned for revision/correction, please contact the officer as shown in the notification message

隱私權及資訊安全政策

線上系統電話服務時間：週一至週五

線上系統客服專線：0800-881-339

線上系統客服電子信箱：ezwp@wda.gov.tw

Online System Telephone Service Hours

Online System Customer Service Hotline

Online System Customer Service E-mail

Address of Workforce Development Agency

系統訊息

您必須繳費且經系統對帳成功，
才能送出申請案。

繳費方式如下：

郵政劃撥：繳費後經系統對帳成
功才能成功送出申請案。(系統將
於繳費後隔日中午對帳)

請您確認繳費方式，若有修改或
更換繳費方式，可能造成重複繳
費之情形。

申請案費用：新台幣100元。

諮詢電話：02-2380-1720。

Your application will be sent out
only if you have paid the fees
and the system reconciles
successfully.

Fee payment methods：

Postal remittance: application
will be sent out if the system
reconciles successfully (system
will reconcile on the next day
after remittance).

Please confirm your payment
method. If you change the
payment method, duplicated
payment might happen.

Payment amount: NTD\$100.

Information hotline: 02-2380-
1720.

OK

digits on the remittance receipt and read the instructions on the diagram carefully to complete the entire procedure!

the page.

下一步 next step

確認視窗 Window confirm

請確認是否儲存？ Do you wish
to save the data?

確認 Yes

取消 Cancel

Thanh toán qua ATM



外國專業人員工作許可申辦網

Workforce Development Agency EZ Work Permit

人力發展署

建檔人 Built by:

公告Announcement 基本資料維護Basic Information Maintenance 案件新增及管理New Application and Management 檢測與下載CardReaderTest and Download 相關連結Related Link

案件管理 Application Management > LX011900E 學生案件管理 Student Application Management



審查費資料 examination fee

* 標記者為必須填寫的欄位 mark must not be empty

* 繳費方式 Payment 郵局繳費 payment by post office ATM繳費 payment by ATM 台灣Pay繳費 payment by Taiwan Pay

ATM繳費 payment by ATM

案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。

Application fees are non-refundable once the case is received by the Ministry of Labor. Please contact the customer service if you have any further questions.

請於送件當日23:59前完成繳費，俾利辦理文件審查事宜；倘有重複繳納或誤繳情事，請持繳費憑證向勞動部勞動力發展署申請退還。

Please complete the payment the same day (before 23:59) you submit the application. If you overpaid for the application, please keep the payment receipt to apply for refund to the Workf

審查費金額 amount of examination fee 100

1 Tick vào ATM繳費

3

確認YES

上一步 previous

案件暫存 save application

離開(不儲存) Discard and leave the page.

2

下一步 next step

系統訊息

您必須繳費且經系統對帳成功，才能送出申請案。

繳費方式如下：

ATM繳費:繳費後經系統對帳成功才能成功送出申請案。(系統將於繳費後隔日中午對帳)

請您確認繳費方式，若有修改或更換繳費方式，可能造成重複繳費之情形。

申請案費用:新台幣100元。諮詢電話:02-2380-1720。

Your application will be sent out only if you have paid the fees and the system reconciles successfully.

Fee payment methods : ATM payment: application will be sent out if the system reconciles successfully (system will reconcile on the next day after payment).

Please confirm your payment method. If you change the payment method, duplicated payment might happen. Payment amount: NTDS100. Information phone: 02-2380-1720.

Thanh toán qua ATM

Announcement 基本資料維護Basic Information Maintenance 案件新增及管理NewApplication and Management 相關連結RelatedLinks

案件管理 Application Management > LX01XX0X1900SP.xmlE 學生案件管理 Student Application Management

申請日期application date	20240507
案件序號application serial number	11300090350
申請項目application type	工作許可 work permit
審查費金額amount of examination fee	100
繳款金融機構代碼 Code of financial institutions	700(中華郵政股份有限公司 Chunghwa Post Co., Ltd.)
ATM繳費轉入帳號 (即鈔帳編號) Serial number of ATM payment	612 *****
中華郵政ATM繳費流程 Chunghwa Post ATM payment process	-
備註	<p>*如以跨行轉帳須自付手續費，手續費收費標準按各金融機構規定計收。</p> <p>Nếu bạn chuyển qua cây ATM không phải của 「中華郵政」 (bưu điện) thì phải đóng thêm phí dịch vụ chuyển trái ngân hàng</p>

列印繳費序號 Print the serial number of payment.

中華郵政WEB ATM繳費

取消cancel

Chụp lại tài khoản cần chuyển khoản của bộ lao động sau đó ra cây ATM hoặc dùng Internet banking để chuyển khoản

勞動部勞動力發展署

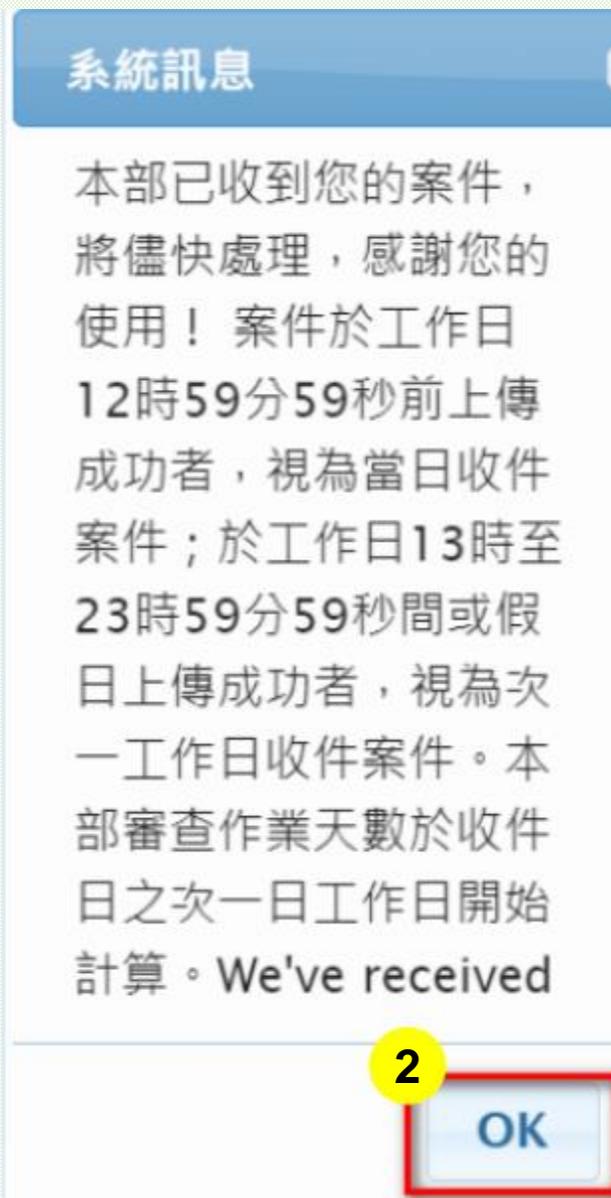
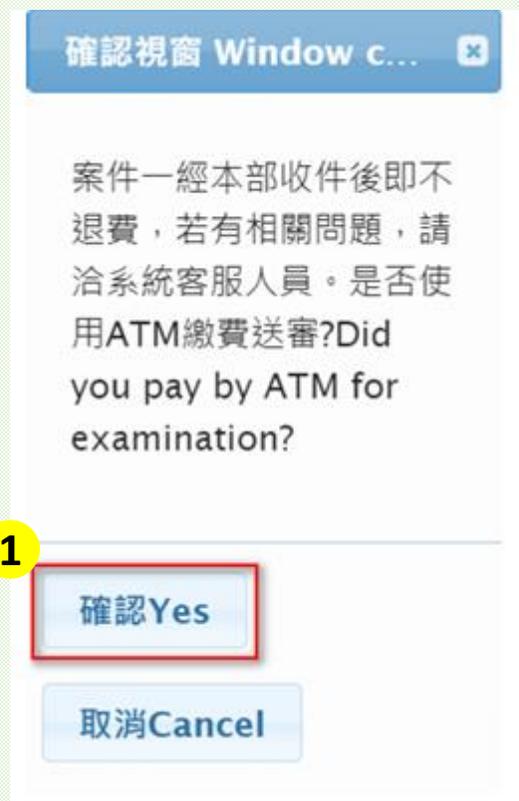
申辦外國專業人員工作許可

ATM繳納審查費繳費序號

列印時間：112-03-25

ATM繳費案件資料				
	申請日期	案件序號	申請工作類別	申請項目
1	112-03-21	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire
請於送件當日23:59前完成繳費，俾利辦理文件審查事宜； 倘有重複繳納或誤繳情事，請持繳費憑證向勞動部勞動力發展署申請退還。				
審查費金額	100			
繳款金融機構代碼	700(中華郵政股份有限公司)			
ATM繳費序號	612032(***** *****			

Thanh toán qua ATM



Thanh toán qua 台灣 Pay

?function=CaseFlow&cas_sn=11400091662&cas_seq=1



勞動部勞動力發展署

建檔人 Built by:

外國專業人員工作許可申辦網

Workforce Development Agency EZ Work Permit

公告Announcement 基本資料維護Basic Information Maintenance 案件新增及管理NewApplication and Management 檢測與下載CardReaderTest and Download 相關連結RelatedLinks

案件管理 Application Management > LX011900E 學生案件管理 Student Application Management

Step1.
個人基本資料
Personal information

Step2.
就讀學校資料
School information

Step3.
工作許可申請資料
Application form of
work permit
information

Step4.
應備文件上傳
Upload file

Step5.
審查費資料
Examination fee
information

Step6.
申請案檢視送審
Application review

審查費資料 examination fee

「*」標記者為必須填寫的欄位 mark must not be empty

*繳費方式 Payment 郵局繳費 payment by post office ATM繳費 payment by ATM 台灣Pay繳費 payment by Taiwan Pay

審查費金額 amount of examination fee

100

確認視窗 Window c...

是否使用台灣Pay繳費送審? Did you pay by Taiwan Pay for examination?

3
確認 Yes

取消 Cancel

上一步 previous

案件暫存 save application

離開(不儲存) Discard and leave the page.

2
下一步 next step

圖片來源: 勞動部勞動力發展署外國專業人員工作許可申辦網

Thanh toán qua 台灣 Pay

* 案件新增及管理 Application Management > 300_批次繳費送審資料 Information of Payment Procedure

台灣Pay繳費案件資料information of application with Taiwan Pay

	申請日期application date	案件序號application serial number	工作類別 category	申請項目application type
1	20230321	11200025174	專門性及技術性工作 Specialized or technical work	新聘 New Hire

*審查費金額amount of examination fee

100

1

送出send

取消cancel

確認視窗 Window c...

確定送出?Are you sure to submit?

2

確認Yes

取消Cancel

Thanh toán qua 台灣 Pay

Mở 台灣 Pay Quyết mã QR hiện ra trên hệ thống



Cần chuyển khoản kịp trong thời gian quy định

審查繳費金額 100 元

請務必於 QR Code 有效時間內完成掃描及繳費，否則無法送件，QR Code 有效時間：03:59

Scanning and payment must be completed within the valid time of QR Code, otherwise you cannot submit the application. The valid time of the QR Code : 03:59

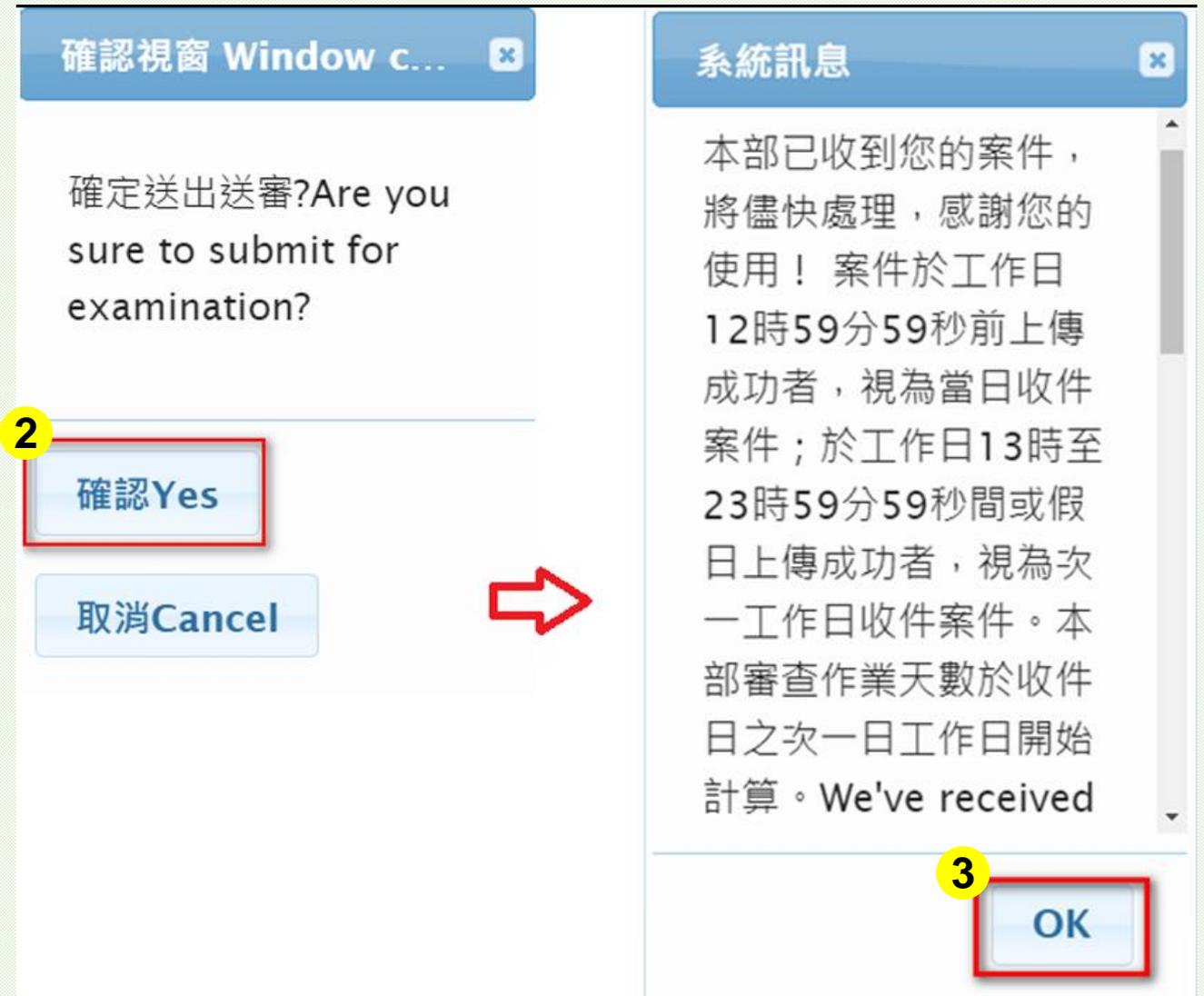
台灣Pay繳費請於QRcode有效時間內完成繳費，俾利辦理文件審查事宜；倘有重複繳費或誤繳情事，請將截具上交易明細截圖印出後，向勞動部勞動力發展署申請退還。

Please complete the payment while the QR code is valid. If you overpay or pay incorrectly for the application, please keep the screenshot of the payment detail on your mobile device to apply for refund to the Workforce Development Agency.



Thanh toán qua 台灣 Pay

Khi đã thanh toán thành công bạn chọn các bước như sau



Khi đã đóng khoản xong tài khoản của bạn sẽ hiển thị 「未入帳」 bạn cần đợi ít nhất 2-3 ngày làm việc để phí đóng khoản của bạn vào hệ thống của bộ lao động

審查費資料 examination fee

審查費資料修改 Revise examination fee

繳費方式 Payment 郵局繳費 payment by post office

交易日期 remittance date 1140617

交易局號 post office of remittance 000253

郵政劃撥收據編號 receipt number of postal remittance 0000462

審查費金額 amount of examination fee NTS100

對帳結果 未入帳

Khi đóng tiền xong hệ thống vẫn hiển thị chưa đóng khoản

郵局繳費 payment by post office 繳費後經系統對帳成功才能成功送出申請案。(系統將於繳費後隔日中午對帳)

Postal remittance: application will be sent out if the system reconciles successfully (system will reconcile on the next day after remittance).

應備文件 documents for application

護照影本(此為應備文件) Photocopy of Passport(Documents required) 已上傳 Uploaded

學生證影本 Photocopy of student ID card 已上傳 Uploaded

居留證正反面影本 Front and back photocopy of the resident certificate 已上傳 Uploaded

學習語言課程成績證明 Documentation of language courses' grades 無

教育部專案核准證明 Ratified certification of Ministry of Education 無

其他(含學校要求文件) Others (including school required documents) 無

經系統對帳審查費成功後，您才能送出申請案。如您於今日繳費者，請於隔日(工作日)審查費入帳後再送件！

Application will be sent out if the system reconciles successfully. If you pay the fees today, please confirm the account on the next day (working day).

上一步 previous

離開 Leave

公告Announcement 基本資料維護Basic Information Maintenance **1 案件新增及管理New Application and Management** 檢測與下載CardReaderTest and Download 相關連結RelatedLinks

260_學生案件管理_260_Student Application Management

案件申請列表 list of application | 新增申請案件 add application | 新增資料變更申請案 | 紙本申請案線上補件(陳述意見)作業

案件序號	功能連結	收文文號	勞動部收文日期 The	英文姓名 English	申請項目 application type	公文領取方式 Ways	申請狀態	案件狀態	建立日期	學校審核送出日期	案件審查
11400091662					工作許可 work permit		案件建立暫存 New application is saved	新增(Create)	2025-06-17		

2 Tick vào mã hồ sơ để kiểm tra tiến độ

審查費資料 examination fee

繳費方式 Payment	郵局繳費 payment by post office
交易日期 remittance date	1140617
交易局號 post office of remittance	000253
郵政劃撥收據編號 receipt number of postal remittance	0000462
審查費金額 amount of examination fee	NT\$100

對帳結果 已入帳 **3 Nếu thấy hiển thị 「已入帳」 bạn tick vào bước 3 gửi nhà trường xét duyệt**

繳費後經系統對帳成功才能成功送出申請案。(系統將於繳費後隔日中午對帳)
Postal remittance: application will be sent out if the system reconciles successfully (system will reconcile on the next day after remittance).

應備文件 documents for application

護照影本(此為應備文件) Photocopy of Passport(Documents required)	已上傳 Uploaded
學生證影本 Photocopy of student ID card	已上傳 Uploaded
居留證正反面影本 Front and back photocopy of the resident certificate	已上傳 Uploaded
學習語言課程成績證明 Documentation of language courses' grades	無
教育部專案核准證明 Ratified certification of Ministry of Education	無
其他(含學校要求文件) Others (including school required documents)	無

上一步 previous

離開 Leave

3 下一步-送學校審核 next step to submit to school for examination

Cần thường xuyên đăng nhập tài khoản của bạn để kiểm tra tiến độ xét duyệt hồ sơ (Tiến độ hồ sơ của bạn nếu không bị trả về bổ sung hồ sơ sẽ được hiển thị theo tiến trình như sau)

公告Announcement 基本資料維護Basic Information Maintenance 案件新增及管理New Application and Management 檢測與下載CardReaderTest and Download 相關連結RelatedLinks

260_學生案件管理_260_Student Application Management

261_行動裝置檢視專區

最新消息 Latest News

(2) 僑外生若考取大學或研究所，加附由錄取學校出具該生已完成報到手續之證明文件。

The validity of permit for new graduate of high school and university (graduate with postpone graduation included) is 30 June at the year.

However, it can be extended to 30 September for one of the following events:

(1) New graduate or graduate with postpone graduation requires summer courses or postpone graduation with relevant certificate issued by the school, department or institute.

(2) Those overseas Chinese, ethnic Chinese and foreign students who were admitted to graduate school shall attach certificate relevant to registration by the school.

請注意！撤回申請係指放棄本次申請案，撤回申請後審查費不予退還，如欲再次申請，須重新繳交審查費。若您想修改申請資料或重新上傳文件，請聯絡案件承辦人將案件退回，勿使用本功能。

Attention! Cancellation of the application refers to the abandonment of this application. The examination fee will not be refunded after the application is cancelled, and you must pay the examination fee once more If you want to apply again.

Supposing you want to modify the application information or re-upload the file, please contact the case undertaker to return the case. Do not use this function.

案件申請列表 list of application

Trường đang xét duyệt

案件序號	功能連結	收文文號	勞動部收文日期 The	英文姓名 English	申請項目 application type	公文領取方式 Ways	申請狀態	案件狀態	建立日期	學校審核送出日期	案件審查
11400091662	撤回申請				工作許可 work permit		申請狀態 學校審核中 The school application is under examination	新增(Create)	2025-06-17		

Trường đã xét duyệt, gửi bộ lao động đang xét duyệt

案件序號	功能連結	收文文號	勞動部收文日期 The	英文姓名 English	申請項目 application type	公文領取方式 Ways	申請狀態	案件狀態	建立日期	學校審核送出日期	案件審查
11400091662	撤回申請				工作許可 work permit		申請狀態 送審中 The application is submitted	新增(Create)	2025-06-17	20250619	

Bộ lao động đã phê chuẩn công văn

案件序號	功能連結	收文文號	勞動部收文日期 The	英文姓名 English	申請項目 application type	公文領取方式 Ways	申請狀態	案件狀態	建立日期	學校審核送出日期	案件審查
11400091662		011426	20250620		工作許可 work permit	郵寄學校(已郵寄)Delivery(to the school)	申請狀態 已發文 An official letter has been sent(許可 Issued)	新增(Create) (01142654486)	2025-06-17	20250619	

Nếu bạn chọn gửi giấy phép lao động bằng phương thức gửi bưu điện về trường, khi bên văn phòng quốc tế của trường nhận được thư sẽ thông báo cho bạn đến lấy, nếu bạn chọn nhận qua phương thức bản điện tử bạn cần đăng nhập vào tài khoản của mình và tải file xuống, trong vòng 7 ngày kể từ ngày cấp giấy phép, nếu bạn không tải xuống, trên hệ thống sẽ tự động xóa file điện tử

Bạn cần chú ý hộp thư Email của bạn, bên bộ lao động sẽ gửi các Email liên quan thông báo tình hình xin giấy phép đi làm của bạn

「外國專業人員工作許可申辦網」審核流程通知(進入審查程序) 外部 收件匣 x

mail@wda.gov.tw
寄給我 ▾

翻譯成中文 (繁體) x

您好：

歡迎使用「外國專業人員工作許可申辦網」
您2024/10/28 09:16:06建立的申請案已進入審查程序。

線上案件申請序號：11300214928
收文文號：01132755599

勞動部勞動力發展署 敬上

※此信件為系統發出信件，請勿直接回覆，感謝您的配合。

Dear :

Welcome to EZ Work Permit
The application you created on 2024/10/28 09:16:06 is under review.

Case serial number : 11300214928
filing number : 01132755599

We've received your application and will handle it soon. Thank you very much for your using.

Workforce Development Agency

※This is an automatically generated email, please do not reply. Thanks for your cooperation.

※於線上申辦網申請案，若文件完整且正確，進入審核中(收件日)次日起算，此過程最長需要7個工作日(不包含假日)。
For online application, the process will take 7 working days given the document is complete and correct.

Email thông báo tài khoản của bạn đã đăng ký hồ sơ xin giấy phép đi làm thành công

「外國專業人員工作許可申辦網」審核流程通知(發文) 外部 收件匣 x

mail@wda.gov.tw
寄給我 ▾

您好：

歡迎使用「外國專業人員工作許可申辦網」
您2024/10/29 15:06:03建立的申請案已完成發文程序。

審查結果為:許可(PERMIT)

線上案件申請序號：11300216134，收文文號：01132759422
公文領取方式：郵寄學校非親自領件案件

[雇主-ATM、TWPay繳費證明列印教學](#)
勞動部勞動力發展署 敬上

※此信件為系統發出信件，請勿直接回覆，感謝您的配合。

Dear :

Welcome to the Website of EZ Work Permit
The application you filed on 2024/10/29 15:06:03 has completed the process.
The result is PERMIT

Case serial number:11300216134，filing number: 01132759422
Receiving the official document:Delivery (to the school)

Workforce Development Agency

※This is an automatically generated email, please do not reply. Thanks for your cooperation.

← 回覆

→ 轉寄

Email thông báo hồ sơ xin thẻ đi làm của bạn đã được xét duyệt.

CÁCH LẤY TÀI KHOẢN VÀ MẬT KHẨU KHI BỊ QUÊN

學生登入 學生登入

請輸入帳號 請輸入您的帳號。

帳號：

帳號

系統密碼：

密碼

顯示密碼

驗證碼：

驗證碼

2403

重新產生驗證碼刷新驗證碼

登入登入 取消Cancel 申請帳號申請帳號

忘記密碼或解鎖忘記密碼或解鎖使用者帳號 **1** Tick chọn

學生帳號維護 學生帳號維護

外國專業人才工作許可申請 專業技術人員工作許可 自由藝術工作許可申請 外國專業藝術家工作許可 外國專業人才工作許可申請 就業服務法第 51 條僱傭僱傭許可申請 就業服務法第 51 條工作許可申請

勞動部勞動力發展署
外國專業人員工作許可申辦網
Workforce Development Agency EZ Work Permit

公告公告 偵測與下載讀卡機測試與下載 相關連結相關連結 僑外生評點製作留台自評試算

學生忘記密碼功能 學生忘記密碼功能

忘記密碼 忘記密碼

*電子郵件信箱 **2**

*統一證號
ID號

*驗證碼驗證碼：

確定確認 取消取消 學生帳號信箱查詢與修改

系統訊息

忘記密碼申請成功，系統會自動發送系統密碼修改函到您申請帳號時所填寫的電子郵件信箱！請5~10分鐘收信！您的密碼重設要求已收到，系統會自動將密碼傳送到您帳號註冊的郵件地址！請在5-10分鐘內收到郵件

確認視窗 視窗確認

請確認是否儲存？是否要保存資料？

3

4

Tài khoản đăng nhập và mật khẩu của bạn sẽ được gửi vào Email của bạn, bạn dùng tài khoản và mật khẩu được cung cấp về Email để khôi phục lại tài khoản của bạn

CÁCH LẤY TÀI KHOẢN VÀ MẬT KHẨU KHI BỊ QUÊN

「外國專業人員工作許可申辦網」忘記密碼通知 外部 收件匣 x



mail@wda.gov.tw

寄給我 ▾

NGUYEN KIM HUE您好：

歡迎使用「外國專業人員工作許可申辦網」

E01591008

1 [請點選此連結更改密碼](#)

勞動部勞動力發展署 敬上

※此信件為系統發出信件，請勿直接回覆，感謝您的配合。

Workforce Development Agency

※This is an automatically generated email, please do not reply. Thanks for your cooperation.

← 回覆

→ 轉寄

Tick vào link này trong Email được gửi

確認視窗 Window confirm

請確認是否儲存？ Do you wish to save the data?

3 確認Yes

取消Cancel

系統訊息

密碼修改成功，請重新登入 You have successfully Change.please re-ente signed in!

4 OK

修改密碼

帳號Account: E01591008

*新密碼 New password

2

密碼長度至少8碼,並需符合英數+特殊符號The Password shall have more than 8 digits containing English letter, number and special symbol.

*新密碼確認 Re-enter new password

顯示密碼 Show password

*驗證碼 verification code

6134

[重新產生驗證碼 Refresh Verification Code](#)

Nhập mã xác nhận

確定confirm

取消cancel

LƯU Ý

- ✓ Trên trang web của bộ lao động mỗi học sinh **chỉ được phép đăng ký 1 tài khoản**, nếu bạn làm thêm 1 tài khoản nữa hệ thống sẽ không xét hồ sơ xin giấy phép đi làm cho bạn ở bất cứ tài khoản nào.
- ✓ Nếu bạn quên tài khoản đăng nhập của mình có thể vào trang Web của bộ lao động và làm theo các bước như hướng dẫn ở trang 30-31.
- ✓ Khi đã hoàn thành xin giấy phép đi làm trên hệ thống và đóng phí xong, 2-3 ngày làm việc bạn cần thường xuyên vào kiểm tra, nếu hệ thống thông báo phí đóng 「已入張」, bạn cần nhấn chuyển gửi nhà trường xét duyệt, như vậy nhà trường mới thấy hồ sơ của bạn .



德明財經科技大學關心您！

Trường Đại học Kỹ thuật Tài
chính Đức Minh quan tâm bạn!

